



TRANSFERHandbook

KENTUCKY COUNCIL ON
POSTSECONDARY EDUCATION

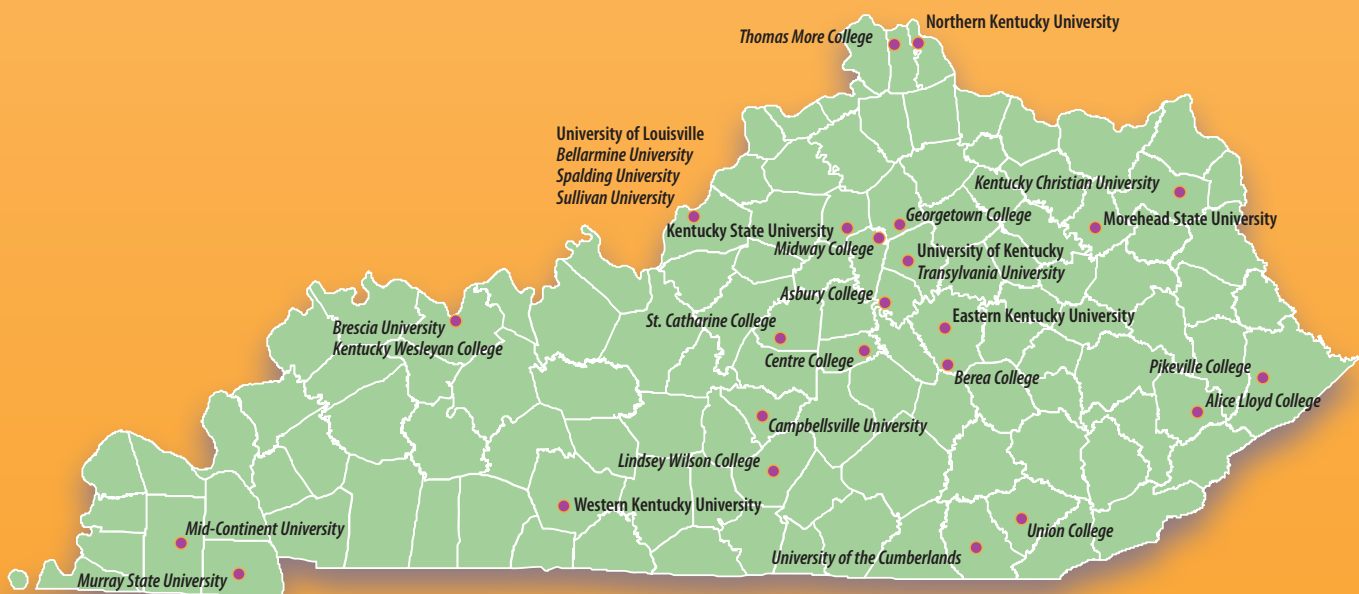


KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM

KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM



KENTUCKY'S PUBLIC AND INDEPENDENT COLLEGES AND UNIVERSITIES*



* Map indicates the location of each school's main campus. Colleges and universities may have additional satellite or extended campuses in your area. Check with the university's admissions office for information about additional campuses.

INTRODUCTION

Your guide to transfer

Careful planning will help you successfully transfer to a four-year college or university to get your bachelor's degree. This handbook outlines three steps you must take and resources available to help you make your move.

STEP 1 – Pick a Major 4

Choosing a major not only helps you choose which school to transfer to, it helps define your future career goals.

STEP 2 – Create a Plan 6

It's important to explore your options—academically and financially. Be sure to seek advice from advising or transfer staff.

Pick a school

Evaluate your credits

Explore financial aid options

STEP 3 – Take Action 10

Once you've weighed your options, it's time to make your move.

Complete the application process

Apply for financial aid

This handbook provides many resources and tools to help you along the way.

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Transfer contacts	18
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WHY TRANSFER?

Each year, 4,500 community and technical college students in Kentucky transfer to four-year colleges or universities to pursue their bachelor's degree. You can too. The benefits of earning a bachelor's degree are well worth the investment.

On average, a college graduate earns \$1 million more over their lifetime than a high school graduate. When compared to someone with an associate degree, a bachelor's degree holder earns \$241 more per week—that adds up to \$12,500 more each year.

In today's job market, you need more education and skills than ever before to compete. Not only will a bachelor's degree give you more job opportunities and higher earnings, research shows it will also help you lead a longer, healthier life.

The chart below shows how earnings and employment rates improve as education levels increase.

Earnings and Employment by Education Level

Education attained	Weekly earnings	Unemployment rate
Professional degree	\$1,474	1.1%
Doctoral degree	\$1,441	1.4%
Master's degree	\$1,140	1.7%
Bachelor's degree	\$ 962	2.3%
Associate degree	\$ 721	3.0%
Some college, no degree	\$ 674	3.9%
High school graduate	\$ 595	4.3%
Less than a high school diploma	\$ 419	6.8%

Source: U.S. Bureau of Labor Statistics, Current Population Survey 2006





WHEN TO TRANSFER?

You can transfer at anytime, but it's often better to complete your associate degree first. Why?

It's cheaper — The Kentucky Community and Technical College System offers lower tuition than public universities, so you can save money by completing your associate degree before you transfer.

It's faster — Research shows that students who complete their associate degree before transferring are more likely to earn their bachelor's degree in less time.

It's easier — Kentucky has statewide policies to help your general education courses transfer and make it easier to transfer after you complete an associate degree (see page 15 for policy information).



"Starting my education at a community college allowed me to start out slow at my own pace. Once I completed my requirements I was able to take a "block" transfer to the four-year university. This was so helpful. "

Lauri A. Bodenbender

A graduate of Bluegrass Community and Technical College who transferred to Northern Kentucky University to complete her bachelor's degree online in organizational leadership.

STEP 1

PICK A MAJOR

HOW SHOULD I CHOOSE A MAJOR?

Choosing a major and thinking about your dream career begins with a clear understanding of what interests you most. There are several ways you can explore career options to help you choose a major.

- Get feedback from an advisor, professor or career counselor at your current college.
- Ask your advisor or others about career assessment tests.
- Use online resources to explore different careers based on your interests (see page 17 for a list).
- Take advantage of job shadowing and volunteer opportunities through your school or local community.
- Talk to people who work in the field, professors who teach the major and students in the major program in which you are interested.

When exploring your options, consider majors in science, technology, engineering or mathematics. College graduates in these fields are in high demand now and will be in the future. Other majors in high demand include health related majors, foreign languages and teaching degrees in the science fields.





WHAT IF I'M UNDECIDED?

Choosing a major as soon as possible can keep you on track to graduation. However, selecting a major is a big decision and many students are undecided. Taking general education courses is the best step to prepare to transfer while you decide on a major and work toward a degree.

Speak regularly to your advisor about the majors you are interested in pursuing when you transfer. Once you select a major, you can gear your general education courses and electives to that major.



WHAT IF I CHANGE MY MAJOR?

Even if you've already declared a major, you may want to investigate other options. You should be aware, however, that if you have already taken some prerequisite courses for one major and then change to another, some courses may no longer count toward your degree, so evaluate this decision carefully.

Once you've chosen a new major, contact your advisor or the registrar's office to determine the proper forms you'll need to complete to make the change official.

STEP 2

CREATE A PLAN

PICK A SCHOOL

Do your homework

Remember, this is your search and your future. Kentucky has many great four-year colleges and universities to meet your needs. With a little effort, you will easily find one that fits your academic interests and personal dreams. You can visit www.GoHigherKy.org to compare schools based on your criteria—size, distance from home, academic program, and more.

Once you find the transfer schools that meet your criteria, familiarize yourself with each one by visiting their Web sites and attending open houses or campus tours to get a more in-depth view. When you visit, try to make an appointment with someone in the department in which you plan to major. This will give you a chance to ask about admission requirements and financial aid opportunities specific to that program.

Seek advice

Make an appointment to meet with your academic advisor at your current school to help you identify what transfer school might be best for you.

Many Kentucky colleges and universities offer opportunities to help make transfer easier. These include:

- **Transfer contacts** – a specific person on campus designated to help students transfer (visit www.KnowHow2GOKy.org or see page 18 for a list of transfer contacts).
- **Transfer centers** – sponsor transfer events, arrange visits by college representatives and can assist with every aspect of your transfer plan.
- **Transfer agreements** – agreements between KCTCS and universities which guarantee that courses within a specific major will transfer. Transfer agreements may be available for students with an associate in arts, associate in science or associate in applied science degree.
- **Completer degrees** – allow a student with an associate degree in any area to finish a bachelor's degree in a general area of study within a similar time frame.
- **Joint admission/joint enrollment programs** – allow students to be admitted to a KCTCS college and a university at the same time and enroll in courses that could count toward both an associate and bachelor's degree.
- **Online degree programs** – give students the opportunity to earn their bachelor's degree online at their convenience. For a complete list of online degree programs offered at Kentucky colleges and universities, visit the Kentucky Virtual Campus at www.kyvc.org.

Be sure to ask your advisor if any of these opportunities are available to you.



"You must realize that it is ultimately your responsibility to make sure the requirements are being met."

Maria Church

A graduate of Bluegrass Community & Technical College who successfully transferred to Eastern Kentucky University to pursue her bachelor's degree in geography.



Attend college transfer fairs

Most KCTCS colleges have transfer fairs in the spring for students interested in transfer. At transfer fairs, you can explore your options by talking with representatives of several schools. For a schedule of transfer fairs, visit www.KnowHow2GOKy.org.

Meet with an advisor at your transfer school

Make appointments with the transfer contacts at schools you are interested in to learn more. Because transfer requirements differ from school to school, review each school's expectations in detail with the transfer contact. Taking a copy of your unofficial transcript to your appointment can help you get answers to specific questions about transferring the credits you've already earned.

The transfer planning worksheet on page 14 can help you track this information and provides a list of questions you should ask.

EVALUATE YOUR CREDITS

The transfer contact or advisor at the transfer school can evaluate your credits to be sure they apply most effectively to the degree you want to earn. Different degree programs at different schools have their own specific course requirements that students must take to complete the degree. That means that even though a course may be accepted as transfer credit, it may not be accepted or counted as credit toward your bachelor's degree. Specific requirements are outlined in the transfer school's catalog.

Be sure your transcript is certified

The college you plan to attend will review your transcript for general education certifications, which can be one of three levels:

Category certified – completed at least one, but not all of the categories of the general education core requirements (see page 15 for a list).

Core certified (33 hours) – completed all of the categories of the general education core requirements.

Full general education certified (48 hours) – completed all categories of the general education core requirements plus any additional general education requirements of your current school.

These general education certifications guarantee that your transfer school will accept the corresponding general education credits as meeting lower division general education requirements when you transfer. **If you qualify for one of these certifications and it is not indicated on your transcript, contact the registrar's office at your current school and ask that it be added.**



Grades matter

Grades are a very important part of the transfer process. Program requirements may prohibit a “D” grade from being accepted toward your degree at your transfer school. For specific requirements, check with the transfer contact or registrar at your transfer school. This information may also be available in your transfer school’s catalog.

Kentucky’s Course Applicability System (CAS)

You can see how your courses will transfer by using the Kentucky Course Applicability System (CAS). This online transfer planning tool, available at ky.transfer.org/cas, provides information on courses, course equivalencies and program requirements for participating colleges and universities. The site provides a student user’s guide to help you. You may find it helpful to record the information you get from CAS on your transfer planning worksheet (see page 14) and review it with your advisor so you can be sure you are on the right track when choosing your classes.

Other types of credit

In addition to credit for college courses, some schools may award credit for military training or professional experience in the workplace. Be sure to ask the transfer contact or your advisor at your transfer school if this is an option. If it is, you can get a transcript that reflects this experience from the American Council on Education at www.acenet.edu/transcripts. This transcript will recommend how this experience could count as college credit and should be included when you apply for admission.





EXPLORE FINANCIAL AID OPTIONS

Most colleges and universities offer scholarships or reduced tuition agreements specifically for transfer students. These are usually competitive scholarships with minimum GPA and credit hour requirements. See page 20 for online listings of transfer scholarships at each public university.

Many other types of aid may also be available to help you pay for college, including:

- grants
- scholarships
- work-study programs
- conversion scholarships/loans
- waivers
- military benefits
- national service award
- prepaid tuition
- student loans

See the glossary on page 20 for definitions of each type of financial aid.

To learn more, visit the Kentucky Higher Education Assistance Authority's Web site at www.kheaa.com. The financial aid office at your transfer school can determine if you qualify for institutional aid not included in the list above. Even your degree program may have scholarships available, so be sure to ask your transfer contact or advisor about possible opportunities.



STEP 3 TAKE ACTION

Remember, only you can direct the course of your education. You've done the research and developed a plan. Now, all you need to do is act.

COMPLETE THE APPLICATION PROCESS

Submit your admissions application and any separate department or major program applications as early as possible. You can submit your application by mail or online at www.GoHigherKy.org. Your transfer school may also have an online application process available on its Web site. If you plan to live on campus, be sure to submit any necessary housing application and deposits.

Request your transcripts

When applying to transfer, you must submit official college transcripts from all the schools you've attended. Only you can authorize the release of your transcript. Contact the registrar's office of your current school (and any school previously attended) and request that a copy of your official, final transcript be sent to your transfer school. Once you complete your coursework, you will need to request an additional copy be sent. Be sure to check with your transfer school to see if they also require a high school transcript.

When requesting your transcripts, be sure these include all general education transfer certifications you have completed (see page 15 for more information on certifications).

APPLY FOR FINANCIAL AID

To qualify for most types of aid, you must complete and submit the Free Application for Federal Student Aid (FAFSA), available online at www.fafsa.ed.gov. Kentucky's FAFSA deadline is usually in early spring. Since aid can be available on a first-come, first-served basis, apply early.

If you have not yet submitted your FAFSA, be sure to include your transfer school on your form. If you've already submitted your FAFSA and did not list your transfer school, call 1-800-433-3243 to add that information.





Once your FAFSA is processed, your information will be sent to the financial aid office at your transfer school and to the Kentucky Higher Education Assistance Authority (KHEAA). KHEAA will contact you to discuss state financial aid for which you qualify. Ask the financial aid office of your transfer school about institutional aid available or about transferring your current scholarships, grants, or third-party payments.

If you would like more in-depth information on financial aid, contact KHEAA at 1-800-928-8926 or visit www.kheaa.com.



"People within support services at the community college really helped me move on. They made me believe that I could do it. They were there every step of the way. My advice is to take advantage of the resources available to you."

Anthony Smith

A graduate of Jefferson Community and Technical College who transferred to Northern Kentucky University to complete his bachelor's degree.



RESOURCES

Transfer Planning Checklist

STEP 1- PICK A MAJOR

- ☐ Meet with an academic advisor or check with student services to learn about resources related to choosing a career or major.
- ☐ Explore the Internet and the library for career and major information.
- ☐ Take career assessment tests to determine your interests.
- ☐ Identify majors related to your field of interest.
- ☐ Declare a major by submitting the appropriate official forms to your registrar's office.
- ☐ Schedule a visit with an advisor in your major; be sure to ask about the general education requirements for your major.
- ☐ Visit the transfer contact on your campus to begin your planning now.

STEP 2- CREATE A PLAN

- ☐ Attend transfer fairs and open houses and arrange for a campus tour at schools you are interested in attending; be sure to schedule a visit to the department of your major.
- ☐ Obtain transfer guides and admission information from schools you are interested in attending.
- ☐ Meet with college admissions representatives at any schools you are interested in attending.
- ☐ Identify the deadline for applying for graduation if you are completing an associate degree.
- ☐ Make your final decision about your transfer school.
- ☐ Visit the Kentucky Course Applicability System at ky.transfer.org/cas to preview how your credits will transfer.
- ☐ Meet with an advisor at your transfer school to review your transfer credit. Be sure to ask if there are any transfer agreements available in your major (see page 14 for other important questions to ask).
- ☐ Find out if your transfer school accepts other types of credit, such as military training or professional work experience.
- ☐ Meet with a transfer contact or advisor at your current school to make sure you are taking appropriate courses to transfer.
- ☐ Research financial aid options at your transfer school; contact the financial aid office to see if your current aid will transfer.

STEP 3- TAKE ACTION

- ☐ Submit applications for admission, including degree program admission and housing applications, as early as possible.
- ☐ Request that official transcripts (from current and previously attended schools) be sent to your transfer school.
- ☐ Obtain transcripts for previous military training or professional work experience and submit them with your application (if accepted by your transfer school).
- ☐ Submit your FAFSA and indicate your transfer school on the form; if already submitted, update your form to include your transfer school.
- ☐ Consult with the transfer school's financial aid office to transfer any financial aid you already receive and submit any institutional financial aid forms.
- ☐ Apply for a transfer scholarship at your transfer school (if applicable).
- ☐ Complete all necessary paperwork to apply for graduation from your current school.
- ☐ Finalize residence hall or other housing arrangements.
- ☐ Arrange to have your final transcript sent to your transfer school.
- ☐ Take any necessary placement exams or proficiency tests at your transfer school.
- ☐ Meet with an advisor at your transfer school for assistance in choosing your classes.
- ☐ Register for classes and attend transfer or new student orientation at your transfer school.





TRACK YOUR DEADLINES:

University/College	1.	2.
<input type="checkbox"/> Admission to college/university	Deadline date _____	Deadline date _____
<input type="checkbox"/> Special admission to major program	Deadline date _____	Deadline date _____
<input type="checkbox"/> Housing application	Deadline date _____	Deadline date _____
<input type="checkbox"/> Financial aid application	Deadline date _____	Deadline date _____
<input type="checkbox"/> Scholarship application	Deadline date _____	Deadline date _____

NOTE YOUR CONTACTS:

College _____		
Contact person _____		
E-mail _____		
Building _____	Room # _____	Phone # _____
College _____		
Contact person _____		
E-mail _____		
Building _____	Room # _____	Phone # _____



RESOURCES

Transfer Planning Worksheet

This worksheet is provided to help you through the transfer process outlined in this handbook. It is not an official advising form, but will help you track your progress and identify the questions you need to ask.

Career Goal: _____

Options for majors related to career goal:

Major	College/University	Minimum GPA required

Major of choice: _____

Transfer school: _____

Required GPA of major courses: _____

General education requirements or prerequisites required for my major:

At transfer school	Equivalent course at KCTCS



Important questions to ask

STEP 1- PICK A MAJOR

- ☐ Is there a faculty member, staff member, or career counselor available to help me pick a major?
- ☐ Are career assessment tests available to help me identify my interests?
- ☐ Are there job shadowing and/or volunteer opportunities in my major of interest?
- ☐ What are the prerequisites for my majors of interest?
- ☐ Are there transfer agreements in my majors of interest?
- ☐ Does my major of interest have specific admission requirements?

STEP 2- MAKE A PLAN

Pick a School

- ☐ Who is the contact person for transfer students?
- ☐ Can I transfer into a specific major?
- ☐ What are the current tuition and fees?
- ☐ What are the admission requirements for acceptance into the university? Into my major?
- ☐ Are there support services or resources for transfer students? For students in my major?
- ☐ Are online courses available in my major? Evening or weekend classes?

Evaluate Your Credits

- ☐ What are the general education requirements of my major?

- ☐ What are the GPA requirements of my major? Will C and D grades transfer?
- ☐ Are there transfer agreements for my major?
- ☐ Are complete degrees available?
- ☐ Is there a joint admissions or joint enrollment program?
- ☐ How many of my credits will transfer toward my bachelor's degree?
- ☐ How many more credits will I need to complete my degree?
- ☐ Can I get credit for military service or prior professional work experience?
- ☐ If I have a concern about the process, what is the transfer appeals process?

Explore Financial Aid Options

- ☐ When should I apply for financial aid/scholarships?
- ☐ Are there specific scholarships and other forms of financial aid for transfer students?
- ☐ Does the university offer any scholarship programs for which I might qualify?

STEP 3- TAKE ACTION

- ☐ When should I apply for admission?
- ☐ How are transfer students assigned housing?
- ☐ Am I required to submit my high school transcript along with other college transcripts?
- ☐ When is the transfer student orientation?
- ☐ How are transfer students advised for registration?

GENERAL EDUCATION TRANSFER POLICY

Kentucky's General Education Transfer Policy guarantees that if you complete an associate in arts or associate in science degree at a KCTCS college, any Kentucky public university will accept your general education credits as meeting lower-division general education requirements if your KCTCS transcript is certified. However, the general education requirements covered in this policy **are not intended to meet requirements for specific majors**. This means that while these credits will be accepted, they may not meet all the general education requirements of your specific degree program. Ask your advisor at your transfer school what general education requirements are required for your bachelor's degree.

Your transfer college will review your transcript for general education certifications, which certifies your completion of the general education core (shown below) at one of three levels:

Category certified - completed at least one, but not all of the categories of the general education core requirements.

Core certified (33 hours) - completed all of the categories of the general education core requirements.

Full general education certified (48 hours) - completed all categories of the general education core requirements plus any additional general education requirements of your current school.

If you qualify for one of these certifications and it is not indicated on your transcript, **contact the registrar's office at your current school and ask that this be added.**

APPLIED ASSOCIATE TRANSFER AGREEMENT

Kentucky's Applied Associate Transfer Agreement guarantees that the general education courses you take as part of an applied associate in science (AAS) degree program will transfer and count toward the lower-division general education requirements of your transfer school. You will need to take additional courses (not included in your AAS program) to complete these requirements. For more information, visit www.cpe.ky.gov/policies/academicpolicies/transfer.



33-HOUR GENERAL EDUCATION CORE

Communications – 9

Written Communications – 6
Oral Communications – 3

Humanities – 6

The discipline(s) represented in this category must be different from those in Behavioral/Social Sciences. Courses may be chosen from, but not necessarily limited to, the following:

Fine Arts (excluding studio and performance)
Philosophy
Literature
History
Foreign Language (same language)
Cross-Cultural
Inter/Multi-disciplinary (e.g., courses which include literature, history, art, etc.)

Mathematics – 3

Minimum: college algebra or approved general education mathematics course

Natural Sciences – 6

Courses may be chosen from, but not necessarily limited to, the following disciplines:

Biology
Chemistry
Physics
Astronomy
Geology
Physical Science

Behavioral/Social Sciences – 9

At least two disciplines must be represented and must be different from those in Humanities. Courses may be chosen from, but not necessarily limited to, the following:

Psychology
Anthropology
Sociology
Economics
History
Geography
Political Science
Cross-Cultural
Inter/Multi-disciplinary



ONLINE RESOURCES

KnowHow2GOky.org

KnowHow2GOky:

www.KnowHow2GOky.org

This site outlines the steps to go to college no matter where you are in life. In the College Transfer section, you'll find this handbook plus more specific information to help you transfer.



GoHigherKY:

www.GoHigherKy.org

This site offers many resources to help you compare colleges, explore career options and apply for college and financial aid.

College Search Resources

College Toolkit:

www.collegetoolkit.com

This site provides a number of college search features to help you find information on college admissions, academics, tuition, financial aid and more.

CollegeTransfer.net:

www.collegetransfer.net

This national site offers tips, forums, blogs and articles for transfer students.

Fiske Guide:

www.fiskeguide.com

This is the online companion to the best-selling publication. The site describes the academic climates as well as the social and extracurricular scenes at the "best and most interesting" schools in North America.

Course Applicability System (CAS):

<https://ky.transfer.org/cas/>

CAS provides information on how specific coursework will transfer and apply towards a degree at participating colleges and universities.

Kentucky Virtual Campus:

www.kyvc.org

The Kentucky Virtual Campus (KYVC), the state's official virtual campus, offers one-stop access to college credit courses and professional development programs offered online from Kentucky colleges, universities and state agencies. Credit and degrees are awarded by the participating college or university, not by KYVC.

Peterson's:

www.petersons.com

This site offers search tools, articles and resources for some of the best colleges and universities to help you find the right school and pay for college.

College Transcript Resources

Army/American Council on Education Registry
Transcript System (AARTS):

aarts.army.mil

This site allows you to access transcripts for military training.

ACE Transcript Service:

www.acenet.edu/transcripts

This online service of the American Council of Education offers transcripts that recommend how experience earned in the military or workplace can count as college credit.

Career Exploration Resources

American Council on Education Online Guide:

www.militaryguides.acenet.edu

This site contains recommendations for formal courses and occupations offered by the services. It includes daily updates and full search capability for locating all course and occupation entries evaluated by ACE.



America's Career InfoNet:

www.careeronestop.org

This site outlines complete career information including salary and marketplace demand data.

Career Voyages Web site:

<http://careervoyages.gov>

This federal government site helps you explore careers and seek advice from career counselors.

Federal Bureau of Labor's Occupational Outlook Handbook:

www.bls.gov/oco

This site allows you to explore the working conditions, demands and educational requirements of thousands of careers.

O-Net Occupations Information Network:

www.online.onetcenter.org

This site provides comprehensive information on key attributes and characteristics of workers and occupations.

Workforce Kentucky:

www.workforcekentucky.ky.gov/

This site is the largest source of labor market data in the state. You can explore occupations, labor markets, geographic areas, industry projections and much more.

Financial Aid Resources

Peterson's:

www.petersons.com

This site offers search tools, articles and resources for some of the best colleges and universities to help you find the right school and pay for college.

Sloan Career Cornerstone Center:

www.careercornerstone.org

This site helps you explore career opportunities in science, technology, engineering, mathematics, computing, health care and medicine. You can find degree fields along with comprehensive education, salary, networking, job hunting and career planning resources.

Fast Web:

www.fastweb.com

A scholarship search program with information on local and federal aid.

Finaid:

www.finaid.com

Information on scholarships, loans, and all types of financial aid. Includes a college expense calculator to determine financial aid eligibility.

Fastaid:

www.fastaid.com

A free online scholarship database.

Free School Info:

www.freschinfo.com

Scholarship search with information on financial aid, scholarship scams and a comparison of various loan programs.

FAFSA:

www.fafsa.ed.gov

Complete the application for federal student aid online.

Scholarships:

www.guaranteed-scholarships.com

Lists scholarships offered by specific colleges.

College Board:

www.collegeboard.com

This site helps you explore colleges, search for scholarships, track application deadlines, and even register for the SAT online.



TRANSFER CONTACTS

KENTUCKY PUBLIC UNIVERSITIES

Eastern Kentucky University	(800) 465-9191 or (859) 622-2106 Admissions Office: www.eku.edu/futurestudents Transfer Center: www.advising.eku.edu/transferstudents
Kentucky State University	(877) 367-5978 or (502) 597-6813 Admissions Office: www.kysu.edu/admissions
Morehead State University	(800) 648-5372 or (606) 886-2405 Admissions Office: www.moreheadstate.edu/admissions Transfer Information: www.moreheadstate.edu/transfer
Murray State University	(800) 272-4678 ext. 2 or (270) 809-3741 Admissions Office: www.murraystate.edu/main_entry/admissions.htm Transfer Information: www.murraystate.edu/admissions/transfer.htm
Northern Kentucky University	(800) 637-9948 or (859) 572-5220 Admissions Office: www.nku.edu/admissions.php Admissions Processing and Transfer Services: www.nku.edu/~admitnku/transfer_services
University of Kentucky	(859) 257-2000 or (866) 900-4685 Admissions Office: www.uky.edu/Admission Transfer Information: www.uky.edu/UGS/centadv/transfer.htm
University of Louisville	(800) 334-UofL (8635) or (502) 852-5555 Admissions Office: www.admissions.louisville.edu.trf UofL Transfer Program (ULtra): www.louisville.edu/ultra
Western Kentucky University	(800) 495-8463 or (270) 745-2551 Admissions Office: www.wku.edu/info/admissions Transfer Information: www.wku.edu/Info/Admissions/transfer.htm

KENTUCKY INDEPENDENT COLLEGES AND UNIVERSITIES

Alice Lloyd College	(888) 280-4ALC (4252) www.alc.edu
Asbury College	(800) 888-1818 or (859) 858-3511 www.asbury.edu
Asbury Theological Seminary	(800) 2ASBURY or (800) 227-2879 or (859) 858-3581 www.asburyseminary.edu
Bellarmino University	(800) 274-4723 or (502) 452-8131 www.bellarmino.edu
Berea College	(800) 326-5948 or (859) 985-3500 www.berea.edu
Brescia University	(877) BRESCIA - (877) 273-7242 or (270) 685-3131 www.brescia.edu
Campbellsville University	(800) 264-6014 or (270) 789-5000 www.campbellsville.edu
Centre College	(800) 423-6236 www.centre.edu
Clear Creek Baptist Bible College	(866) 340-3196 ext. 103 www.ccbbc.edu
Georgetown College	(800) 788-9985 or (502) 863-8009 www.georgetowncollege.edu
Kentucky Christian University	(800) 522-3181 www.kcu.edu
Kentucky Wesleyan College	(800) 999-0592 www.kwc.edu
Lexington Theological Seminary	(866) 296-6087 or (859) 252-0361 www.lextheo.edu



Lindsey Wilson College	(800) 264-0138 or (270) 384-8100 www.lindsey.edu
Louisville Presbyterian Theological Seminary	(800) 264-1839 or (502) 895-3411 www.lpts.edu
Mid-Continent University	(877) 551-9400 or (270) 247-8521 www.midcontinent.edu
Midway College	(800) 755-0031 www.midway.edu
Pikeville College	(866) BEARS-00 (800) 232-7700 or (606) 218-5251 www.pc.edu
Southern Baptist Theological Seminary	(800) 626-5525 www.sbits.edu
Spalding University	(800) 896-8941 or (502) 585-9911 www.spalding.edu
St. Catharine College	(859) 336-5082 www.sckcy.edu
Thomas More College	(859) 344-3332 www.thomasmore.edu
Transylvania University	(859) 233-8300 www.transy.edu
Union College	(800) 489-8646 or (606) 546-1657 www.unionky.edu
University of the Cumberlands	(800) 343-1609 www.ucumberlands.edu

KENTUCKY COMMUNITY AND TECHNICAL COLLEGES

Transfer contacts may change. If the contact listed at your school is no longer there, contact Nicole McDonald, KCTCS system director for transfer and retention, at (859) 256-3389 or nicole.mcdonald@kctcs.edu to find out the new contact. This information is also available at www.KnowHow2GOKy.org.

Kentucky Community and Technical College System Office (859) 256-3100
Admissions Information: www.kctcs.edu/student/admissions.htm

Ashland Community and Technical College	(606) 326-2028 or (800) 928-4256 Dan Bailey: danny.bailey@kctcs.edu
Big Sandy Community and Technical College	(606) 886-7347 or (888) 641-4132 Jimmy Wright: jimmy.wright@kctcs.edu
Bluegrass Community and Technical College	(859) 246-4622 Catharine Penfold: cathy.penfold@kctcs.edu Transfer Center: www.kctcs.edu/student/admissions
Bowling Green Technical College	(270) 901-1001 or (800) 790-0990 Mary Jane Farley: maryjane.farley@kctcs.edu
Elizabethtown Community and Technical College	(270) 706-8478, ext. 309 Sharon Spratt: sharon.spratt@kctcs.edu
Gateway Community and Technical College	(859) 442-2229 Shelby Krentz: shelby.krentz@kctcs.edu
Hazard Community and Technical College	(606) 487-3086 or (800) 246-7521 Doug Fraley: doug.fraley@kctcs.edu
Henderson Community College	(270) 831-9610 Teresa Hamilton: teresa.hamilton@kctcs.edu
Hopkinsville Community College	(270) 707-3823 Deloria Scott: deloria.scott@kctcs.edu
Jefferson Community and Technical College	(502) 213-2119 Donna Edgar: donna.edgar@kctcs.edu
Madisonville Community College	(270) 824-8666 or (866) 227-4812 Sherry Hewell: sherry.hewell@kctcs.edu
Maysville Community and Technical College	(606) 759-7141, ext. 6229 Jerome Greiner: jerry.greiner@kctcs.edu
Owensboro Community and Technical College	(270) 686-4536 or (866) 755-6282 Sandy Carden: sandy.carden@kctcs.edu
Somerset Community College	(606) 451-6651; (606) 679-4369 or (800) 629-9722 Roger Hollars: roger.hollars@kctcs.edu
Southeast Kentucky Community and Technical College	(606) 589-3320 or (888) 274-7322 Ron Brunty: ron.brunty@kctcs.edu
West Kentucky Community and Technical College	(270) 534-3266 Jerry Anderson: jerryl.anderson@kctcs.edu



INVENTORY OF TRANSFER SCHOLARSHIPS

Eastern Kentucky University

www.scholarships.eku.edu/awards/undergraduate/transfer/

Kentucky State University

www.kysu.edu/academics/enrollment_services/financial_aid/scholarships.cfm

Morehead State University

www.moreheadstate.edu/scholarships

Murray State University

www.murraystate.edu/scholarships/

Northern Kentucky University

www.nku.edu/~admitnku/transfer_services/index.htm

University of Kentucky

www.uky.edu/AcademicScholarships/transfer.htm

University of Louisville

admissions.louisville.edu/trf/trfscholarship.htm

Western Kentucky University

www.wku.edu/Info/FinAid/acad.htm

GLOSSARY OF TERMS

AA: Associate in Arts

AARTS: Army/American Council on Education Registry Transcript System

AAS: Associate in Applied Science

ACE Military Credit: Credit you receive toward your degree from previous training as a member of the United States Military (Army, Navy, Air Force, Coast Guard, Department of Defense, and Marine Corps).

AS: Associate in Science

Admission GPA: The GPA as recalculated by the institution you are applying to – the GPA that the admission decision is based on.

Associate Degree: A transfer or pre-baccalaureate degree program.

Bachelor's Degree: An in-depth program of study in a specific academic discipline or area.

Category Certified: Students in good academic standing who have completed some, but not all, of the five area categories in the 33-hour Core Component.

Conversion Scholarships/Loans: Scholarships that require you to provide certain services for a period of time after you graduate. In Kentucky, these include the KHEAA Teacher Scholarship and the Osteopathic Medicine Scholarship.

Co-op Programs: Opportunities where you can see and experience first-hand what that career field is like.

Core Certified: Students in good academic standing who have completed all of the area categories – the core component – for a total of 33 hours.



Experiential Credit Transfer: A process whereby students can receive credit for learning that has occurred in a nonstandard or nontraditional environment. Not all schools grant transfer credit for experiential credit.

FAFSA: Free Application for Federal Student Aid

Free Elective Courses: Courses that you take to fulfill the elective requirement.

Fully General Education Certified: Students in good academic standing who have completed a general education program of 48 semester hours, which includes the 33-hour core and all additional institutional-specific general education courses.

General Education Certifications: Consists of three levels: category certified, core certified, and fully general education certified. Students can complete general education courses in categories, as a core component and as a complete general education program.

General Education Courses: Courses designed to introduce students to the fundamental knowledge, skills and values essential to the study of academic disciplines; in some instances any prerequisite or supporting course requirements for the major can be taken and counted as general education requirements.

Grants: Awards based on need that do not need to be repaid. The main grant programs are the Federal Pell Grant (Pell), Federal Supplemental Educational Opportunity Grant (FSEOG), College Access Program (CAP) Grant and Kentucky Tuition Grant (KTG).

KY CAS: Kentucky Course Applicability System (KY CAS) — An online tool to help students determine how each individual course will transfer.

Major Requirement Courses: Courses within your major or field of study. They include introductory and advanced courses in your field of study and, in some cases, internships and practicum experiences.

Military Benefits: Financial assistance offered to individuals (or their dependents) who have served in the U.S. Armed Forces.

National Service Award: An award received for education expenses in return for national or community service, such as AmeriCorps.

Prepaid Tuition: A contract guaranteeing fully paid tuition for a fixed number of credit hours at a participating school. You have to pay a certain amount up front. Kentucky's Affordable Prepaid Tuition (KAPT) is such a program. Kentucky also has a college-savings program, the Kentucky Education Savings Plan Trust (KESPT).

Restricted Elective Courses: Courses or choices among a specified list of courses.

Scholarships: Awards based on some kind of special achievement, either academic, athletic, or service. These are merit-based and do not need to be repaid. The Kentucky Educational Excellence Scholarship (KEES) is the major state scholarship. Many schools and local organizations also provide scholarships.

Student Loans: Money borrowed, either from a bank, the government, or a school. A student loan must be repaid, but repayment doesn't start until you've either left school or graduated. The major loan programs are Federal Perkins Loans, Federal Stafford Loans and Federal PLUS Loans (for parents).

Transfer school: The school to which a student transfers to complete their bachelor's degree.

Waivers: Arrangements offered by some schools to eliminate certain costs for students who meet certain qualifications. These include waivers for dependents of deceased or disabled veterans, for foster children, and for senior citizens.

Work-study: Part-time employment that lets a student earn money toward a college education either on or off campus. This can be through the Federal Work-Study Program, the KHEAA Work-Study Program, or a college's work-study program.

The Council on Postsecondary Education is Kentucky's statewide postsecondary and adult education coordinating agency charged with leading the reform efforts envisioned by state policy leaders in the *Kentucky Postsecondary Education Improvement Act of 1997*.

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